



THE CITY OF SAN DIEGO

Report to the Historical Resources Board

DATE ISSUED: March 14, 2024 REPORT NO. HRB-24-008

HEARING DATE: March 28, 2024

SUBJECT: **ITEM #1 – Certified Local Government Annual Report 2022-2023**

APPLICANT: City Planning Department

LOCATION: Citywide

DESCRIPTION: Consider the Draft Annual Report for transmittal to the State Office of Historic Preservation to meet the City's Certified Local Government (CLG) responsibilities and to the Mayor and City Council to meet the Municipal Code Section 111.0206 (d)(7) requirements.

STAFF RECOMMENDATION

Direct staff to forward the Annual Report to the State Office of Historic Preservation and the San Diego Mayor and City Council or revise the Annual Report and forward as appropriate.

BACKGROUND

This item is being brought before the Historical Resources Board in conjunction with the City's Certified Local Government (CLG) responsibilities. The Annual Report for 2023 also satisfies the requirement for an annual report to be transmitted from the HRB to the Mayor and City Council in accordance with Land Development Code Section 111.0206(d)(7). One of the responsibilities of a CLG is to prepare an Annual Report for the State Office of Historic Preservation (OHP) summarizing the work of the Board during the reporting period. The report utilizes a standard format for all CLGs and requires an accounting of the Board and staff activities throughout the state's fiscal year (October 1, 2022 through September 30, 2023). The Annual Report format was provided by the Office of Historic Preservation and cannot be altered resulting in pagination, tables, and text on different pages and a number of different fonts. Since the Land Development Code Section 111.0206(d)(7) does not specify the period of time covered in the annual report to the Mayor and City Council, staff is utilizing the state's reporting period for that report, as well.

ANALYSIS

The attached document is a draft of the Annual Report that has been prepared by staff. Boardmembers should offer their insight and provide comment to staff regarding any additional information and issues that would be appropriate to include in the final report.

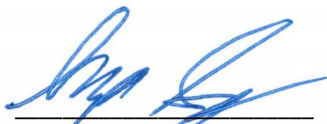
The organization of the annual CLG report corresponds directly to the five CLG requirement areas: ordinance, commission, survey, public participation, and state requirements. In addition to this information, OHP requests a summary of local preservation programs. The National Park Service (NPS) reporting has also been incorporated into the annual CLG report in Section IV. The 2009 baseline report to NPS included 17,038 historic properties in the City's inventory prior to September 30, 2008, with an additional 2,177 properties added by 2022 and 39 added this past year to equal a historic resources inventory of 19,254 properties.

During the current reporting period, the HRB designated 39 new individually significant properties on the local register. This year the number of processed Mills Act contracts significantly increased likely because two condominium buildings were designated the prior year. One hundred and forty contracts were completed during this period, compared to 62 new contracts in the last reporting period. Staff anticipates this number to continue to increase over the next few years as more historic districts are designated. The number of project reviews increased from last year with a total of 3,704 reviews completed during the reporting period, compared to 3,400 reviews in the previous reporting period and approximately 3,900 in 2020-2021.

During the reporting period one new boardmember was appointed to the Historical Resources Board. Other significant accomplishments include the completion of the historic context statement for Mir Mesa and the development of historic context statements for the Hillcrest neighborhood as well as the University and College Area Communities. These contexts will inform policies associated with Community Plan Updates and provide the basis for future identification, evaluation and designation of resources.

CONCLUSION

Staff recommends that the Board review the information attached, provide input, and approve the report for transmittal to the State Office of Historic Preservation and the Mayor and City Council.



Suzanne Segur
Senior Planner

SS/ss

Attachment: Draft CLG Annual Report 2022-2023 (without attachments)

Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

INSTRUCTIONS: This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to info.calshpo@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

[City of San Diego](#)

Report Prepared by: [Historical Resources Board and City Staff](#)

Date of commission/board review: [March 28, 2024](#)

MINIMUM REQUIREMENTS FOR CERTIFICATION

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. Are you considering amending or revising your certified ordinance this year?

REMINDER: Pursuant to the *CLG Agreement*, the Office of Historic Preservation (OHP) must have the opportunity to review and comment on ordinance changes prior to adoption. Please communicate directly with the OHP Local Government Unit staff to coordinate the review. Changes that do not meet the CLG requirements could affect certification status.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

<http://docs.sandiego.gov/municode/MuniCodeChapter12/Ch12Art03Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter11/Ch11Art01Division02.pdf>

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<http://docs.sandiego.gov/municode/MuniCodeChapter14/Ch14Art03Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter12/Ch12Art06Division05.pdf>

B. New Local Landmark Designations (Comprehensive list of properties/districts designated during the reporting.

1. During the reporting period, October 1, 2022 – September 30, 2023, what properties/districts have been locally designated?

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Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
Jonathan and Myrtle Johnson House 4865 Canterbury Drive	10/27/2022	Type here.	11/30/2022
Arthur and Bertha Cordtz Spec House #1 4290 Sierra Vista	10/27/2022		11/30/2022
Walter and Margaret Trepte House #2 1120 Hunter Street	10/27/2022		11/30/2022
Martin and Norma Brauer Spec House #1 4368 Adams Avenue	10/27/2022		11/30/2022
Dr. Guy and Aquilyn Maggio House 3575 Via Flores	10/27/2022		11/30/2022
The Q/ Jonathan Segal Building 750 W. Fir Street	10/27/2022		11/30/2022
Joseph and Elizabeth Yamada/ Joseph Yamada House 1676 El Camino Del Teatro	11/17/2022		3/24/2023
Macpherson and Theodora Hole Rental House 7109 Monte Vista Avenue	11/17/2022		2/27/2023
Ida Loper/A.L. and A.E. Dennstedt Building Company House 4505 Long Branch Avenue	11/17/2022		2/27/2023
A. Frank Reed House 3044 29 th Street	11/17/2022		2/27/2023
Herbert York/ Herbert Palmer House 6110 Camino del la Costa	1/26/2023		3/2/2023
Edward and Emma Newman Building 2906-2912 University Avenue	1/26/2023		3/2/2023
Carl and Ethel Mae Sharp House 3425 Xenophon Street	1/26/2023		3/2/2023
Erby and Mabel Deputy House 4603 56th Street	1/26/2023		3/2/2023
Carl and Ethel Mae Sharp Spec House #1	1/26/2023		3/2/2023

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4971 Kensington Drive			
Michael and Helen Donnelly House 4190 Utah Street	1/26/2023		3/2/2023
Charles H. and Alma Bickel House 4860 Biona Drive	2/23/2023		6/26/2023
Harrison and Salvadora Kellenberger House 3461 Olive Street	2/23/2023		6/26/2023
John and Kathryn Osborn/Henry Preibisius House 3485 Hawk Street	3/23/2023		6/26/2023
Lloyd and Raymona Swortwood Spec House 7390 Via Capri	3/23/2023		6/26/2023
Donald and Gladys Clitsome/Lloyd Ruocco House 2228 33rd Street	4/27/2023		Pending
Fred Rohr/Ralph L. Frank House 555 San Fernando Street	4/27/2023		11/16/2023
Mamie and Oliver Evans/William Templeton Johnson House 4388 Ampudia Street	4/27/2023		11/16/2023
Jerome and Joyce Shaw /Lloyd Ruocco House 7245 Rue de Roark	6/22/2023		8/3/2023
George and Martha Saunders House 3120 Sterne Street	6/22/2023		8/3/2023
Torrey Apartments 4260 Campus Avenue	6/22/2023		8/3/2023
Vida Rhodes/Alexander Schreiber House 3022 30th Street	6/22/2023		8/3/2023
Earnest Hausen and James Hutchins Spec House #1 4240 Trias Street	6/22/2023		8/3/2023
T. Claude Ryan House #2 2275 Evergreen Street	6/22/2023		8/3/2023

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Ocean Beach Pier Western Terminus of Niagara Avenue West of Ocean Front Way	6/22/2023		8/3/2023
Helmhurst Cottage 1570 Virginia Way	7/27/2023		10/5/2023
Ernest and Ida Cushman Speculation House 2304 Plum Street	7/27/2023		10/5/2023
Velma Prichard Spec House #1 4321 Alder Drive	8/24/2023		Pending
Larry Himmel/Dennstedt Company House 4609 Norma Drive	8/24/2023		11/2/2023
Greater Golden Hill Historic District Contributor 2412 A Street	8/24/2023	Greater Golden Hill Historic District Contributor	11/2/2023
Robert and Marion Hill House 3104 Lytton Street	9/28/2023		On Appeal
Benjamin F. Dillingham III House 4494 Tivoli Street	9/28/2023		11/16/2023
Lucile Hamilton/Robert Mosher House 485 San Gorgonio Street	9/28/2023		On Appeal
Katherine and Rudolf Blankenburg/William Sterling Hebbard House 3675 8 th Avenue	9/28/2023		Pending

Reminder: Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed	Reason
Charles and Mary Schaeffer Residence 820 W. University Ave.	3/6/2023	Designation was Overturned by the City Council

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(Reporting period is from October 1, 2022, through September 30, 2023)

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? ☐ No
☒ Yes, in a separate historic preservation element. ☐ Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element.

<https://www.sandiego.gov/sites/default/files/legacy/planning/genplan/pdf/generalplan/adoptedhpelem.pdf>

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

☐ All projects subject to design review go the commission.

☒ Some projects are reviewed at the staff level without commission review.

What is the threshold between staff-only review and full-commission review? **The City of San Diego has a three-tiered system of design review for historical sites. The HRB has authority for recommendations on projects that may have adverse impacts on historical resources. The Design Assistance Subcommittee (DAS) of the HRB provides informal input to applicants and staff on projects affecting historical resources. Historical Resources staff reviews and approves minor modifications to historical resources that are consistent with the Secretary of the Interior's Standards. If staff approves a project as a minor modification or if the DAS review concludes that a project is consistent with the Standards, the full HRB would not normally consider the project, although projects with major community interest may go forward to the full HRB for review and comment.**

2. California Environmental Quality Act (CEQA)

- Explain the historic preservation staff and commission role in *providing input* to CEQA documents prepared for or by the local government. **Historical Resources staff reviews all environmental documents for projects prepared for the City that may have an effect on a designated historical resource or on a potentially significant historical resource during the public review period. Historical Resources staff prepares the Historical Resources section of environmental documents prepared by the City of San Diego.**

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- Explain the staff and commission role in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government. **Draft CEQA documents are reviewed and approved by Historical Resources staff prior to public review when a designated historical resource would be impacted by a proposed project. The final CEQA document for projects affecting designated historical resources is formally reviewed by the HRB in association with review of a site development permit for the substantial alteration of a historical resource. In this circumstance, the HRB makes a formal recommendation on the project and the environmental document, specifically the adequacy of the proposed mitigation measures, to the Planning Commission.**

3. Section 106 of the National Historic Preservation Act

- Explain the staff and commission role in *providing input* to Section 106 documents prepared for, or by, the local government. **Historical Resources staff reviews and approves the Historical Resources section of all Section 106 documents for projects prepared for the City that may have an effect on a National Register eligible resource prior to the public review period. Historical Resources staff prepares the Historical Resources section of Section 106 documents prepared by the City of San Diego.**
- Explain the staff and commission role in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? **The Section 106 consultation process is completed before the Section 106 document is distributed for public review. The HRB reviews all of the information for projects on which they make a recommendation. The HRB along with its Policy and Design Assistance Subcommittees and/or appointed ad hoc committees also participates in Section 106 consultations initiated by other agencies for federal projects affecting National Register eligible sites, including negotiations on any Programmatic Agreements.**

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Bruce M. Abrams	Law	4/12/2022	3/1/2025	esqbma@live.com

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Kristi Byers	Architect	4/12//2022	3/1/2024	KristiB@mosherdrew.com
Li-Rong Lilly Cheng	History	4/12/2022	3/1/2025	Lilly.cheng@sdchm.org
Rammy Cortez	General	6/21/2023	3/1/2024	rc@myinfill.com
Courtney Coyle	Fine Arts/ Law	7/19/2016	3/1/2018	courtcoyle@aol.com
Carla Farley	Real Estate	4/12/2022	3/1/2025	carla@corbanrealty.net
Tim Hutter	Law	7/19/2016	3/1/2024	thutter@allenmatkins.com
David McCullough	Landscape Architect	7/19/2016	3/1/2025	david@mlasd.com
Michael Taylor	Archeology	4/12/2022	3/1/2025	mtaylor@nwbenvironmental.com
Matthew Winter	Architect	7/19/2016	3/1/2024	MWinter2000@gmail.com
Ann Woods	Architectural History	11/12/2009	3/1/2017	acwoods@ucsd.edu

Attach resumes and Statement of Professional Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications have not been met and how professional expertise is otherwise being provided.
2. If all positions are not currently filled, why is there a vacancy, and when will the position be filled? **During this reporting period all eleven Boardmember positions were filled. The Boardmembers on expired terms will continue to serve until they are replaced.**

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? ☒ Yes ☐ No
2. If not, please provide the Commission staff member's contact information.
3. If the position(s) is not currently filled, why is there a vacancy?

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Name/Title	Discipline	Dept. Affiliation	Email Address
Shannon Anthony Senior Planner (3/2008-Present)	Library Science & Information	City Planning Department, Environmental Policy and Public Spaces Division	SAnthony@saniego.gov
Caroline Garcia Board Secretary (6/2021-Present)	Board Secretary	Development Services Department, Project Submittal and Management Division	CarGarcia@saniego.gov
Kelsey Kaline Associate Planner (2/2023-Present)	Heritage Preservation/ Urban Planning	City Planning Department, Environmental Policy and Public Spaces Division	KKaline@saniego.gov
Alvin Lin Assistant Planner (2/2021 to Present)	Urban Studies	City Planning Department, Environmental Policy and Public Spaces Division	AMLin@saniego.gov
Sameera Rao Assistant Deputy Director (7/2023 to Present)	Landscape Architecture	City Planning Department, Environmental Policy and Public Spaces Division	SRao@saniego.gov
Suzanne Segur Senior Planner/HRB Liaison (5/2016 to Present)	American Studies/ Historic Preservation	City Planning Department, Environmental Policy and Public Spaces Division	SSegur@saniego.gov
Elizabeth Shearer-Nguyen Program Manager (6/2022-6/2023)	Management	Development Services Department, Land Development Review Division	EShearer@saniego.gov
Kelley Stanco Deputy Director/CLG Liaison (3/2006 to Present)	History & Planning	City Planning Department, Environmental Policy and Public Spaces Division	KStanco@saniego.gov
Bernard Turgeon Senior Planner (3/2017 to Present)	Planning	City Planning Department, Environmental Policy and Public Spaces Division	BTurgeon@saniego.gov
Arielle Truong Intern (5/2023 to Present)	Urban Studies	City Planning Department, Environmental Policy and Public Spaces Division	PVTruong@saniego.gov

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Name/Title	Discipline	Dept. Affiliation	Email Address
Megan Walker Associate Planner (6/2022-Present)	Urban Studies & Political Science	City Planning Department, Environmental Policy and Public Spaces Division	MEWalker@sanidiego.gov
Andrew Wood Junior Planner (6/2022- 3/2023)	Anthropology	City Planning Department, Environmental Policy and Public Spaces Division	ADWood@sanidiego.gov

Attach resumes and Statement of Professional Qualifications forms for staff.

C. Attendance Record

Please complete the commission meeting attendance chart for each commissioner and staff member. Commissions are required to meet a minimum of four times a year. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Bruce M. Abrams	☒	☒	No Meeting	☒	☒	☒	☒	No Meeting	☐	☒	☒	☒
Kristi Byers	☒	☒	No Meeting	☒	☒	☒	☒	No Meeting	☒	☒	☒	☒
Li-Rong Lilly Cheng	☒	☐	No Meeting	☒	☒	☒	☐	No Meeting	☐	☒	☐	☒
Rammy Cortez									☒	☒	☒	☒
Courtney Coyle	☐	☐	No Meeting	☒	☒	☒	☒	No Meeting	☒	☒	☒	☒
Carla Farley	☐	☒	No Meeting	☐	☒	☒	☒	No Meeting	☒	☐	☒	☒
Tim Hutter	☒	☒	No Meeting	☒	☒	☒	☐	No Meeting	☒	☒	☒	☒
David McCullough	☒	☒	No Meeting	☒	☒	☒	☒	No Meeting	☐	☒	☒	☐

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Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Michael Taylor	☒	☐	No Meeting	☐	☒	☒	☒	No Meeting	☒	☐	☒	☒
Matthew Winter	☒	☒	No Meeting	☐	☒	☒	☒	No Meeting	☒	☒	☒	☒
Ann Woods	☒	☒	No Meeting	☒	☒	☒	☒	No Meeting	☒	☒	☒	☒
Shannon Anthony	☒	☒	No Meeting	☒	☒	☒	☒	No Meeting	☒	☐	☒	☒
Caroline Garcia	☒	☒	No Meeting	☒	☒	☒	☒	No Meeting	☒	☒	☒	☒
Kelsey Kaline					☐	☐	☐	No Meeting	☐	☐	☐	☒
Alvin Lin	☒	☒	No Meeting	☒	☒	☒	☒	No Meeting	☒	☒	☒	☒
Sameera Rao										☐	☐	☐
Suzanne Segur	☒	☒	No Meeting	☒	☒	☒	☒	No Meeting	☒	☒	☒	☒
Elizabeth Shearer-Nguyen	☒	☒	No Meeting	☒	☒	☐	☐	No Meeting	☒			
Kelley Stanco	☒	☐	No Meeting	☐	☐	☒	☐	No Meeting	☐	☒	☒	☒
Bernard Turgeon	☐	☐	No Meeting	☒	☒	☐	☐	No Meeting	☐	☒	☒	☒
Arielle Truong									☐	☐	☐	☒

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Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Megan Walker	☒	☒	No Meeting	☒	☒	☒	☒	No Meeting	☒	☒	☐	☒
Andrew Wood	☒	☒	No Meeting	☒	☒	☒						

D. Training Received

Please indicate the specific training each commissioner received last year.

Reminder: It is a CLG requirement that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Board members	Ralph M. Brown Act (Virtual)	1 Hour	Kathy Steinman and Justin Bargar; City Attorney's Office	Ongoing
Boardmembers	California Public Records Act (Virtual)	1 Hour	Kathy Steinman; City Attorney's Office	Ongoing
Staff	California State Housing Laws and Preservation Planning	3 Hours	California Preservation Foundation – Various Speakers	4/20/2023

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by the OHP)

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Reminder: California CLG procedures require CLGs to submit survey results, including historic contexts, to the OHP. If you have not done so, submit an electronic copy or link if available online with this report.

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Context Name	Description	How it is Being Used	Date Submitted to the OHP
Mira Mesa Community Plan Area Historic Context Statement	A historic context statement in conjunction with a community plan update for the Mira Mesa Community Plan area.	The historic context statement provides the basis for future identification, evaluation and designation of historical resources in Mira Mesa.	03/28/2024
Clairemont Community Planning Area Historic Context Statement	A historic context statement is being prepared in conjunction with an update to the Clairemont Community Plan to assist in the identification of historic resources important to that community.	The historic context statement will inform the policies of the Clairemont Community Plan Update and the analysis in the associated EIR, and will provide the basis for future identification, evaluation and designation of resources in Clairemont.	In development
University Community Plan Area Historic Context Statement	A historic context statement is being prepared in conjunction with an update to the University Community Plan to assist in the identification of historic resources important to that community.	The historic context statement will inform the policies of the University Community Plan Update and the analysis in the associated EIR, and will provide the basis for future identification, evaluation and designation of resources in the University Community.	In development
Hillcrest Focused Plan Amendment Historic Context Statement	A historic context statement is being prepared for the Hillcrest Focused Plan Amendment area to include identifying historical resources associated with a potential historic district identified in the 2016 Uptown Community Plan Update and resources associated with LGBTQ+ history.	The historic context statement will inform the policies of the Hillcrest Focused Plan Amendment and the CEQA analysis, and will provide the basis for future identification, evaluation and designation of resources in the Hillcrest neighborhood.	In development

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College Area Historic Context Statement	A historic context statement is being prepared in conjunction with an update to the College Area Community Plan to assist in the identification of historic resources important to that community.	The historic context statement will inform the policies of the College Area Community Plan Update and the analysis in the associated EIR, and will provide the basis for future identification, evaluation and designation of resources in the College Area Community.	In development
Mid-City Communities Plan Area Historic Context Statement	A historic context statement is being prepared in conjunction with an update to the Mid-City Communities Plan to assist in the identification of historic resources important to that community.	The historic context statement will inform the policies of the Mid-City Communities Plan Update and the analysis in the associated EIR, and will provide the basis for future identification, evaluation and designation of resources in the planning area including a focused reconnaissance survey scheduled to being later in 2024.	In development

B. New Surveys or Survey Updates (excluding those funded by the OHP)

Note: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to the OHP
Mira Mesa Community Plan Area Focused Reconnaissance Survey	Yes	Reconnaissance	2000 (est.)	17,450 covered by the survey methodology	12/05/2022	03/28/2024

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Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to the OHP
University Community Plan Area Focused Reconnaissance Survey	Yes	Reconnaissance	8,500	11,000	In progress	N/A
Hillcrest Focused Plan Amendment area – Hillcrest Neighborhood, Uptown Community Plan	Yes	Intensive	380	302	In progress	N/A

Explain how you are using the survey data: These surveys are conducted as part of a community plan update or amendment process. The community plan constitutes the land use element of the City's General Plan for the subject area and is used to make land use and planning decisions for 10 or more years. The community plan survey, guided by a historic context, will be used as a planning tool to inform the plan update by making it possible to evaluate resources for land use planning purposes and to identify and preserve significant historical resources, particularly areas of shared development history. Areas of shared development history may either be identified as potential historic districts and mapped and flagged for future intensive survey or as areas not rising to a level of historic significance to be exempted from further historic evaluation when undergoing a development project review (typically generic post-war tracts). Areas identified as potential historic districts or containing many individually eligible resources are reviewed to determine whether land use designations and zoning would have the potential to apply overwhelming development pressure that could adversely impact these resources. Potentially significant individual resources identified by the surveys are evaluated at the project level when a permit application is submitted.

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

Has your CLG undertaken any public outreach, training, or publications programs this year? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to the OHP.

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Item or Event	Description	Date
Individual meetings with historic property owners.	To review the potential for historic designation. Initial design review for projects involving designated historic resources and potential historic resources. To review specific conditions and responsibilities of property owners with new Mills Act Agreements.	Ongoing
DSD Customer Webinar: How to Apply for an Online Permit: Historic Designation	Staff spoke to the public on how to submit a historic designation nomination for an individual property via the Accela permitting platform.	10/12/2022
DSD Customer Webinar: How to Apply Online for a Mills Act Application	Staff spoke to the public on how to submit a Mills Act application via the Accela permitting platform.	12/16/2022

ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

During the reporting period (October 1, 2022 – September 30, 2023) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. This includes the National Register, California Register, California Historical Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
National, State and Local Designations	39

A. Local Register (i.e., Local Landmarks and Historic Districts) Program

- During the reporting period (October 1, 2022 – September 30, 2023) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? ☒ Yes ☐ No

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(Reporting period is from October 1, 2022, through September 30, 2023)

2. If yes, how many properties have been added to your register or designated from October 1, 2022, to September 30, 2023? 39

C. Local Property Tax Incentive Program

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a Mills Act program? ☒ Yes ☐ No
2. If yes, how many properties entered into a contract from October 1, 2022, to September 30, 2023?

Name of Program	Number of Properties Added During 2022-2023	Total Number of Properties Benefiting From Program
Mills Act	140	1963

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? ☐ Yes ☒ No
2. If yes, how many properties have been assisted under the program(s) from October 1, 2022, to September 30, 2023?

Name of Program	Number of Properties that have Benefited
Type here.	Type here.

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2022 – September 30, 2023) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? ☒ Yes ☐ No
2. If yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2022, to September 30, 2023? 3,704

F. Local Property Acquisition Program

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(Reporting period is from October 1, 2022, through September 30, 2023)

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2022, to September 30, 2023?

Name of Program	Number of Properties that have Benefited
Type here.	Type here.

IN ADDITION TO THE MINIMUM CLG REQUIREMENT THE OHP IS INTERESTED IN YOUR TRAINING NEEDS

- Whether or not you were able to participate in any of the free CAMP trainings in 2021, would you like to see the OHP fund CAMPs from the NACP in the future? [Yes, Suzanne Segur and Shannon Anthony both attended the September 16 & 17 session. Boardmember Coyle also attended in October. The training was highly informative and staff would be likely to attend future trainings and encourage the Boardmembers to attend.](#)
- What are your top three topics for future training provided by the OHP?

XII Attachments (electronic)

- ☒ Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- ☒ Minutes from commission meetings
- ☐ Drafts of proposed changes to the ordinance
- ☐ Drafts of proposed changes to the General Plan
- ☐ Public outreach publications

Email to: info.calshpo@parks.ca.gov