



City of San Diego
Development Services
1222 First Ave., MS-302
San Diego, CA 92101
(619) 446-5000

THE CITY OF SAN DIEGO

Application for Extension of Time for Grading/Right-of-Way Permits

FORM
DS-340
MAY 2013

This form shall be used to apply for an extension of time for a Grading and/or Public Right-of-Way Permit which has not expired. If a Grading and/or Public Right-of-Way permit expires before an application for an extension of time is submitted, an extension shall not be granted. A permittee may submit an Application for Extension of time no earlier than 60 calendar days before the Permit Expiration date. The permit may be extended for a period not exceeding 180 calendar days per San Diego Municipal Code Section 129.0651 and 129.0751. If an extension of time has been previously approved, an additional 180 day extension may be granted per San Diego Municipal Code Section 129.0651(d) and 129.0751(d). This completed application may be mailed or delivered to the address above. **Attention:** Project Processing Section.

1. Approval Type Requesting Extension of Time for: ☐ Grading ☐ Right-of-Way ☐ Grading & Right-of-Way

2. Request: ☐ 1st Extension ☐ 2nd Extension

3. Project Address/Location: **Project Number:**

4. Approval Number: **Expiration Date of Approval:**

5. Reason for Extension Request:

6. Requested by: *(must be Record Owner or Permit Holder as listed on the Permit)*

Name: Telephone: Fax:
Address: City: State: Zip Code: E-mail Address:
Signature: Date:

SURETY ACKNOWLEDGEMENT

(Must be completed if Performance Bond was provided as surety on the permit)

(Surety Company) _____ is aware that the principal on Surety Number _____ is applying for an extension of time in which to complete the work on the above referenced project/approval and has no objection to such extension. Surety Company also acknowledges that this surety will remain in full force and effect as security for the performance of this obligation.

Attorney In Fact: _____ Name of Surety Agency: _____
SIGNATURE

Address: _____ City: _____ State: _____ Zip Code: _____

☐ Surety Not Applicable ☐ Letter of Credit Attached

FOR CITY USE ONLY

☐ Approved ☐ 1st Extension ☐ 2nd Extension Extension of Time Granted to: _____

☐ Denied Reason: _____

Staff Name: _____ Signature: _____ Date: _____

NOTE: SURETY SIGNATURES MUST INCLUDE NOTARY ACKNOWLEDGMENTS PER CIVIL CODE SEC. 1180 ET.SEQ.

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Upon request, this information is available in alternative formats for persons with disabilities.

DS-340 (05-13)